



# Horfield Korfball Club

## Risk Assessment Form

**Venue:**

**Activity:**

**Name of Person Completing the Risk Assessment:**

**Position of Person Completing the Risk Assessment:**

**Date of Risk Assessment:**

*Risk assessments for regular training and home match venues should be reviewed annually at the start of each season.*

### Playing/Training Area

Check that the area and surroundings are safe and free from obstacles.

Is the area fit and appropriate for activity? (e.g. check floor, roof leaks, lighting, heating, security and welfare arrangements).

Yes  No

If no, please outline the hazard, who may be at risk and action taken, if any.

### Equipment

Check that it is fit and sound for activity and suitable for age group/ability.

Is the equipment safe and appropriate for activity?

Has equipment left from other activities or obstructions been cleared away from the sporting area?

Has safety information and procedures been put in place to ensure the safe manual handling of equipment?

Yes  No

If no, please outline unsafe equipment, who may be at risk and action taken, if any.

**Emergency Points**

Check that emergency vehicles can access facilities, and that a working telephone is available with access to emergency numbers.

Are emergency access points checked and operational?

Yes  No

Are emergency access points checked and operational?

Yes  No

If no, please outline the issues and action taken, if any.

**Safety Information**

Check that evacuation procedures are published and posted somewhere for all to see. Ensure that volunteers and staff have access to information relating to health and safety.

Are emergency procedures published and accessible to those with responsibility for sessions in the club?

Yes  No

If no, please outline what information is missing and action taken, if any.

**Signed:**

**Date:**

**Name:**